



DEPARTMENT OF PERSONNEL

209 E. Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150
www.state.nv.us/personnel/

MEMO PERD #15/03

May 28, 2003

TO: Personnel Commission Members
Department Directors
Division Administrators
Agency Personnel Liaisons
Agency Personnel Representatives
Designee for Rules Distribution
Employee Representatives
Media Representatives

FROM: Jeanne Greene, Director
Department of Personnel

SUBJECT: PRELIMINARY PERSONNEL COMMISSION AGENDA

The items listed below are tentatively scheduled for the Personnel Commission meeting on June 27, 2003. This meeting will be held in Carson City at the Nevada Department of Transportation, Room 302, 1263 South Stewart Street, Carson City, beginning at 9:00 a.m. This meeting will also have a video conference link to Las Vegas at the Nevada Department of Transportation, Training Room A, 123 East Washington Avenue.

Call to Order - 9:00 a.m.

- II *Adoption of Agenda
- III *Minutes of Previous Meeting
- IV *Prohibitions & Penalties
Department of Motor Vehicles

V *Regulation Changes to Nevada Administrative Code 284 Proposed for Temporary Adoption

Sec 1	New section	Calculation of eligibility; substitution of paid leave for unpaid leave under the Family and Medical Leave Act
Sec 2	NAC 284.208	Compensation for dangerous duty
Sec 3	NAC 284.414	Temporary appointments
Sec 4	NAC 284.468	Standards for performance of work
Sec 5	NAC 284.524	Work weeks and workdays; period for rest and meals
Sec 6	NAC 284.614	Layoffs: Procedure
Sec 7	NAC 284.618	Layoffs: Voluntary demotions
Sec 8	NAC 284.718	Confidential Records
Sec 9	NAC 284.726	Access to confidential records

VI. *Classification Appeals

A. (3) Program Officer III's
Shawn Sam, Trudy Myers, and vacant position #810-4741-CC4058
Department of Motor Vehicles, Central Services Division

B. Diane Kelly, Program Officer I
Department of Transportation

VII. *Approval of Occupational Group Study Revised Class Specifications

A Rehabilitation subgroup of the Social Services & Rehabilitation occupational group

1. Vocational Evaluator series (12.440)
2. Rehabilitation Technician series (12.443)
3. Rehabilitation Instructor series (12.449)
4. Orientation & Mobility Instructor series (12.450)
5. Correctional Substance Abuse Program Director (12.460)
6. Approval of recommendation to abolish certain Rehabilitation classes

B. Skilled Trades & Allied subgroup of the Mechanical & Construction occupational group

1. Piano Technician (9.402)
2. Precision Machinist (9.407)
3. Computer Facility Technician (9.438)
4. Railroad Restoration Specialist series (9.455)
5. Theater Technician series (9.471)
6. Approval of recommendation to abolish certain Mechanical & Construction classes

C Allied/Earth Science subgroup of the Engineering & Allied occupational group

1. Geodesist series (6.108)
2. Seismic Data Technician series (6.615)

- D Allied/Equipment Design & Maintenance subgroup of the Engineering & Allied occupational group
 - 1. Scientific Glassblower & Design Specialist (6.380)
 - 2. Approval of recommendation to abolish certain Engineering & Allied classes

Uncontested Classification Action Report

IX Special Reports

X. Comments by the General Public

XI. Select Date for Next Meeting

*Adjournment

** Indicates item will be voted on by the Personnel Commission*

NOTE: The above items may be heard in a different order than listed, at the discretion of the Chair.

If anyone has questions or wishes to discuss, in further detail, the items scheduled for this Commission meeting, please contact Carol Thomas, Chief of Technical Services, Nevada Department of Personnel, at (775) 684-0119.

NOTE: We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend this meeting. If special arrangements are necessary, please notify the Nevada Department of Personnel in writing at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call Debra Berry at (775) 684-0110 no later than five working days prior to the meeting.

JG:cp